

Kitsap 911 Board of Directors Meeting
September 7, 2021 (2:00 to 3:00)
Virtual Meeting

A G E N D A

1	Call to Order	(Chair)
2	Additions to the agenda	(Chair)
3	Public Comment (Limited to 2 minutes per speaker)	(Kirton)
Action Items		
4	Approval of Minutes from 05/04/2021	(Chair)
5	Appoint Kitsap County Executive Committee Representative	(Kirton)
Reports		
6	Executive Committee Report <ul style="list-style-type: none"> • Approved various warrants, payroll and electronic fund transfers • Received regular staff reports • Awarded Bid and authorize Executive Director to sign contract for Gold Mountain Fuel Replacement Actions taken by Executive Director under Resolution 2020-003 Declaring an Emergency <ul style="list-style-type: none"> • Purchase of Trailer 	(Kirton)
7	Sales Tax Proposition	(Kirton)
8	Staffing Report	(Taylor)
9	Finance Report	(Rogers)
10	2021 Goals and Tech Project Report	(Wecker)
11	Good of the Order	(All)
12	Adjourn	(Chair)

Public Comment may be submitted to pubcomment@kitsap911.org All comments received prior to 1:30 PM on September 6, 2021 will be included in the public comment report (item 2 of the agenda). Comments received after that will be distributed to Kitsap 911 Board members after the meeting concludes. Members of the public may also comment during the meeting via zoom.

You are invited to a Zoom webinar.

When: Sep 7, 2021 02:00 PM Pacific Time (US and Canada)

Topic: Kitsap 911 Board of Directors

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83812449150?pwd=YmhraXU4Y2J2bXdPbDFTUnRXtTnZhdz09>

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US: +12532158782,,83812449150#,,, *911# or +13462487799,,83812449150#,,, *911#

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Webinar ID: 838 1244 9150

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**Kitsap 911 Board of Directors Meeting on
May 4, 2021 Via Virtual Teams Meeting**

ATTENDING:

Board of Directors:

Ed Wolfe-Kitsap County Commissioner
Charlotte Garrido, Kitsap County Commissioner
Robert Gelder- Kitsap County Commissioner
Sheriff Gary Simpson- Kitsap County
Joe Deets-City of Bainbridge Island
Becky Erickson- City of Poulsbo Mayor
Rob Putaansuu- City of Port Orchard Mayor
Greg Wheeler-City of Bremerton Mayor (Vice Chair)
David Ellingson-Fire Commissioner (Chair)
Dusty Wiley-Fire Commissioner
Bob Muhleman- Fire Commissioner
Leslie Daus- City of Bremerton Council Member

Staff:

Richard Kirton- Executive Director
Maria Jameson-Owens-Deputy Director
Rachael Taylor-Human Resource Manager
Steve Rogers-Finance Manager
Brandon Wecker-Technical Services Manager
Jamie Donley- Assistant Director of Operations
Stephanie Browning- Administrative Specialist

Absent:

Kevin Gorman-City of Bremerton Council Member

Guests:

Chief Joe Clark-Chair of SAB and Police Chief of Bainbridge Island
Chief Jeff Faucett- Vice Chair of SAB and Chief of South Kitsap Fire and Rescue
Chief John Oliver- Central Kitsap Fire and Rescue
Chief Hank Teran-Bainbridge Island Fire Department
Lt John Sprague-Kitsap County Sheriff's Office

Call to Order: Chair David Ellingson called the meeting to order at 2:34 pm.

Additions: None

Public Comment: None

Approval of Minutes from March 2, 2021:

**Director Greg Wheeler moved to approve the minutes from March 02, 2021.
Motion was seconded by Director Leslie Daus. Motion passed.**

Adoption of Resolution 2021-002- Requesting the Board of County Commissioners Place a Proposition on the November 2, 2021 Ballot to Increase the Sales and Used Tax for Emergency Communications Systems and Facilities to 2/10th of 1 percent.

Kitsap 911 provided a presentation regarding this resolution that will include the radio replacement project and other capital needs for Kitsap 911. The current radio system is at end-of-life and will no longer be supported in 2028. The current system has already started to fail. Much of the remaining infrastructure is at end of life. Kitsap 911 is facing multiple capital requirements in upcoming years. Kitsap 911 is currently funded by a mix of telephone tax, 1/10 of 1% sales tax and user fees. Central Kitsap Fire Chief John Oliver discussed in depth why the radio system needs to be replaced now. The SAB and Fire Chiefs have unanimously moved to replace the radio system. Kitsap 911 presented and identified the needs assessment of the system, showed coverage maps as a general guide of issues, the additional need for revenues and the impact of the radio system. This presentation will be placed on the Kitsap 911 website. Executive Director Kirton said if the resolution is approved today, the election date will be in November, and he provided the timeline of the process. The following was discussed:

**Director Sheriff Simpson pointed out from the law enforcement perspective they have 4x as many calls for services and issues. He said this is an emergency; we have done all we can for adding MCT, GPS locators and can no longer wait for this. He supports this and hopes it passes today.*

**Director Becky Erickson stated she has been a critic of this program and has dug in and done homework, and supports this resolution. There is key language in bullet 6 with one caveat with*

this additional 1/10 of 1% should generate about 6 million a year this should help pay for other capital equipment such as MCT and RMS systems. These are huge hits for the county and cities. Supporting this proposition will help handle both.

**Director Leslie Daug's asked if we have done a ballot like this in the past. Director Kirton said yes, the initial was done around 2003. She said it caught her attention that it takes eight years to get the system going and asked what kind of downtime there will be to transition over. Director Kirton expects the system to be on the air in 2026/2027. The reason the old replacement took so long is there was no money and they had to redesign the system several times in order to fit the project into the available funding. She asked in regard to towers, do we have to purchase land for them. Director Kirton said there might be some land acquisition required but there are partnership opportunities for the list of potential sites.*

**Director Robert Gelder agree with Mayor Erickson that it should be all inclusive hardware and software. He also said the wording on the resolution that the resources would be "primarily used to fund" should be strengthen to "will be used." Discussion took place and it was decided the revision will say "to be used." Director Putaansuu asked for it to say "will be used."*

**Director Ed Wolfe agrees we need this and takes public safety very seriously. He does not recall a discussion with fellow county commissioners regarding moving forward with a ballot. He asked if the county is considering other initiatives going to the public, are we overloading with too many ballot issues in a short period of time. Director Gelder said the timing ultimately falls to this board to make the request.*

**Director Sheriff Gary Simpson said he has had conversations with others and the issue today is we can't communicate. He said this is a major priority and he is ready to make a motion.*

**Chair David Ellingson said we can give a real time exercise on the equipment and how to multiply the trunk system to Director Wolfe.*

**Vice Chair Greg Wheeler appreciates the comments and the consideration of this proposition. We have decided after weighing this information we have a system that has rapidly become obsolete and will be nonfunctional in this decade if we don't do something. We are vulnerable to natural disasters such as an earthquake and depend on each other. If we don't have interconnectivity that is sharp and clear it could be an even bigger disaster. For day to day operations, public safety is at the top.*

Director Gary Simpson made a motion to approve Resolution 2021-002 Requesting the Board of County Commissioners Place a proposal on the November 2, 2021 ballot to increase the sales and use tax for emergency communications systems and facilities to 2/10th of 1% with the striking and proposed language discussed. Director Leslie Daug's seconded the motion. Motion passed unanimously.

Executive Committee Report

Mr. Kirton reported the executive committee has been meeting virtually regularly and have done the following:

- Approved various warrants, payroll, and electronic fund transfers
- Received regular staff reports
- Ratification of contract K911-044 Washington State Traffic Commission
- Washington State Auditor Exit Conference for fiscal year 2019

Actions taken by Executive Director under Resolution 2020-003 Declaring an Emergency

- Partial extension of EPSL

Staffing Report

Deputy Director Maria Jameson-Owens reported we have hired 6 new employees. We expect their training to be complete by September. One employee left employment and came back. We are now 12.25 employees short. We had an opening that closed last Monday, and we're reviewing applicants now. Looking to hire 6 more for academy in August.

Finance Report

Finance Manager Steve Rogers reported on month end of March 2021 finance report. The revenues and expenditures are right in line. No reserves were used, and risks remain the same.

2021 Goals and Tech Project Report

Technical Systems Manager Brandon Wecker provided the following report:

**2019-20 Alerting-* This project would deploy a digital alerting system in all fire stations along with a text to speech component. This project is substantially complete, but Bainbridge Island has some racks to install and some additional components and expect to have it completed shortly.

101-Simocast Tuning- Currently in process of collecting feedback from field users and waiting on some equipment to arrive. Also, in progress of getting quotes and scheduling repairs from drive testing.

Good of the Order

Mrs. Jameson-Owens said Kitsap 911 Chris Law is the 2020 APCO Trainer of the Year and has previously won APCO Telecommunicator of the Year.

Director Greg Wheeler thanked the Kitsap 911 staff for stepping it up more than once for a professional presentation and exceeding every demand the Executive Committee put in front of them.

The meeting was adjourned at 15:49 PM.

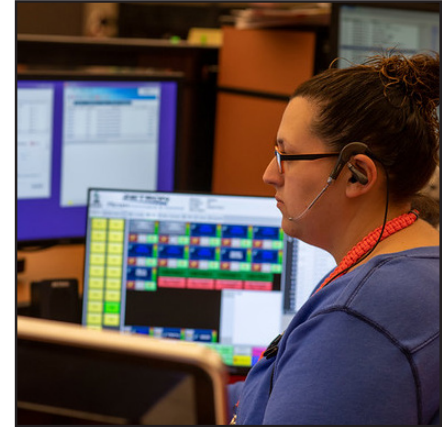
*The next scheduled meeting of the Kitsap 911 Board of Directors is July 23, 2021 at 12:00
Virtually*



PROPOSITION 2 FOR KITSAP 911 AND EMERGENCY RESPONDER COMMUNICATIONS

Kitsap 911 is the countywide emergency communications and dispatch center for all local fire service, law enforcement, emergency medical services, animal control agencies, and the coroner. Kitsap 911 provides these services to all of the cities, fire districts and unincorporated areas of Kitsap County.

Proposition 2 seeks voter approval on the November 2, 2021 ballot to add 1 cent on a 10 dollar (or \$0.01 on \$10.00) taxable purchase to the sales tax for Kitsap 911's emergency communications systems and facilities.



PROPOSITION 2 TO REPLACE AGING 911 SYSTEMS AND SUPPORT OPERATIONS



Kitsap County's current 911 communications system was new in 1998, and is now decades old. It doesn't provide reliable coverage for parts of the county that have grown dramatically since the system's original design, and can't keep up with the increased radio communications as agencies get busier with increased population.

The system is close to obsolete and soon will no longer be supported by its manufacturer. These communications are the vital link that brings help to citizens and responders alike. Simply put, it is time to replace Kitsap 911's analog public safety radio system.

If approved, Proposition 2 will cost the average taxpayer about \$16 per year.

PROPOSITION 2 FOR JUST ONE CENT PER TEN DOLLAR TAXABLE PURCHASE

The projected cost of a new and improved digital radio system is many times more than the annual budget of Kitsap 911, and state law provides very few options to fund this kind of effort.

Approval of Proposition 2 will provide funding for the \$41 million project to modernize the entire emergency radio system including equipment on the county's many radio towers, mobile computer terminals, and radios used by first responders in the field across the county, as well as the computer-aided dispatch equipment and software used at Kitsap 911. It will also provide for on-going operations and maintenance costs into the future – all, for just one penny per ten dollar taxable purchase.

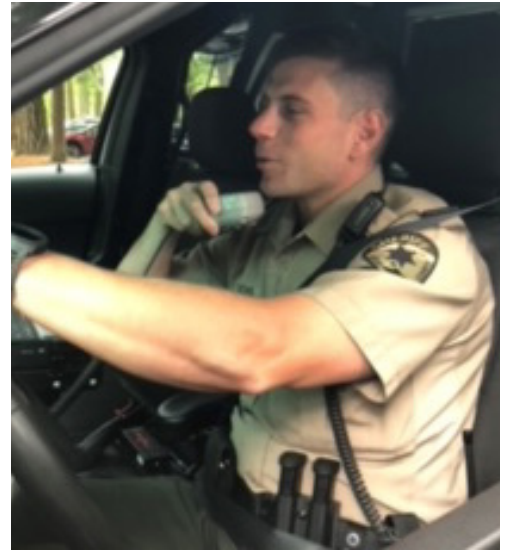
**LEARN MORE ABOUT KITSAP 911 ON THE NEXT PAGE
OR ONLINE AT WWW.KITSAP911.ORG**

WHAT DOES KITSAP 911 DO?

Kitsap 911 answers all 911 calls from the public, dispatches the appropriate resources, as well as owns and maintains the public safety radio system that's used by firefighters, emergency medical personnel and law enforcement when responding to emergencies.

The agency operates every day around the clock, with 80 public safety telecommunicators and support employees who provide computer and radio system technical services and administrative support.

Kitsap 911 handles an average of 300,000 calls every year.



HOW IS KITSAP 911 FUNDED?



Kitsap 911 is not a part of Kitsap County government.

Funding sources for 911 services and public safety communications are:

- Sales Tax -- 48% of Kitsap 911's annual operating budget comes from an existing 1/10 of 1% (0.1%) sales and use tax.
- Telephone Excise Tax -- 22% of the agency's budget is provided by the telephone excise tax.
- User Fees -- 22% of the budget is composed of user fees from the emergency services agencies dispatched by Kitsap 911.
- Other Fees -- 8% comes from other sources such as co-location leases on radio towers.

Except in the form of agency user fees, Kitsap 911 receives no on-going financial support from federal, state or local governments.

WHO RUNS KITSAP 911?

Kitsap 911 is governed by a Board of Directors and an Executive Committee that's composed of elected officials from the cities, the fire districts, and the county. A board of system users, made up of fire chiefs, police chiefs, and tribal police representatives, provides input to Kitsap 911 management.



**LEARN MORE ABOUT KITSAP 911'S PROPOSITION 2
ON THE NEXT PAGE OR ONLINE AT
WWW.KITSAP911.ORG**

Kitsap 911, Key Messages

- The emergency communication system currently used by 911 Dispatchers, Firefighters and Police Officers is decades old. The radio system was designed in the late 1990s and much of it is now obsolete, no longer supported by the manufacturer, and at end-of-life status.
- Kitsap County communities continue to experience rapid growth, but the systems implemented in the 1990's were only designed for a fraction of the volume of calls we see today. The system is antiquated and does not have the bandwidth to allow for safe and effective radio communications in many areas of our county. The lack of basic, effective communication systems, and the data we need from our system, place many of our citizens and first responders under unnecessary risk.
- For only 1 cent on every \$10 of taxable purchases, Kitsap 911 will be able to secure funding to replace, operate, and maintain the entire emergency communication system. This replacement is necessary to ensure safe and effective communications for your first responders, and ultimately provide better outcomes for our community.
- Kitsap 911 is a standalone agency separate from County government. Its funding comes from sales and 911 telephone taxes, as well as user fees paid by police, fire, and support agencies. Due to its tax structure, Kitsap 911 does not have authority like cities, special districts, or county government to garner additional funding. Washington State recently passed a law allowing the voters to approve an additional one cent on every ten dollars of taxable purchases. Many 911 agencies are already using this funding to replace aging, technologically-obsolete, and inefficient radio systems.

Executive Summary

Kitsap 911 Board of Directors

Summary: For the seven months ended July 31, 2021 (58.33% of the year elapsed), both revenues and expenditures were in-line with expectations.

Revenues: As of July 2021, we have received approximately \$6.9M (68.90%) of projected annual revenues, exceeding our year-to-date forecast of \$5.7M (57.00%) by approximately \$1.2M (11.90%).

	Expected \$	Actual \$	Variance \$	
Total Revenue	5.72 M	6.92 M	1.19 M	●
Sales Tax	2.45 M	3.59 M	1.14 M	●
Excise Tax	1.46 M	1.52 M	0.06 M	●
Other Revenues	1.81 M	1.80 M	-0.01 M	◆

	Expected %	Actual %	Variance %	
Total Revenue	57.00%	68.90%	11.90%	●
Sales Tax	56.10%	82.26%	26.16%	●
Excise Tax	57.69%	60.05%	2.36%	●
Other Revenues	57.69%	57.44%	-0.25%	◆

We have received approximately \$3.6M (82.26%) of the total projected sales tax revenues, which was above our year-to-date forecast (56.10%) by approximately \$1.1M (26.16%).

We have received approximately \$1.5M (60.05%) of the total projected excise tax revenues, which was in line our year-to-date forecast (57.69%), exceeding expectations by approximately \$60K (2.36%).

Other revenues received were \$1.8M (57.44%), which was roughly in-line with our year-to-date forecast (57.69%), only below expectations by approximately \$7K (0.25%). Fluctuations in MCT hardware purchases and the timing of related reimbursements routinely cause fluctuations in this category. For July 2021, this was primary driver behind the fluctuation.

Kitsap County is presently in Phase 4 of its *Road to Recovery* plan and while we are hopeful that the trend continues toward a full reopening of the local economy, the recent resurgence of COVID-19 and its related variants presents the risk of a reversal, which would likely have negative economic impact. If mitigative measures (e.g., mask mandates, increased vaccinations) are effective and the local economy remains open, we believe sales tax revenues will remain stable; however, if this does not occur, the economic impact is presently unknown and remains our largest concern with respect to our primary source of revenue.

Operating Expenditures: As of July 2021, we have expended approximately \$5.9M (53.03%) of our total operating expenditures appropriation, which was less than our year-to-date expectation of \$6.7M (59.69%) by approximately \$0.7M.

	Expected \$	Actual \$	Variance \$	
Total Operating Expenditures	6.66 M	5.91 M	0.74 M	●
Operating Salaries & Benefits	5.22 M	4.80 M	0.41 M	●
Operating Non-Labor	1.44 M	1.11 M	0.33 M	●

	Expected %	Actual %	Variance %	
Total Operating Expenditures	59.69%	53.03%	6.66%	●
Operating Salaries & Benefits	57.97%	53.38%	4.59%	●
Operating Non-Labor	66.89%	51.55%	15.34%	●

We have expended approximately \$4.8M (53.38%) of our total salaries and benefits budget, which was less than our year-to-date goal of \$5.2M (57.97%) by approximately \$412K (7.92%).

We have expended approximately \$1.1M (51.55%) of the total Operating Supplies, Services, and Inter-fund expenditures, which was less than our year-to-date expectations of \$1.4M (66.89%) by approximately \$330K (15.34%).

Capital Expenditures: As of July 2021, we have expended approximately \$292K (31.59%) of our total annual appropriation of \$925K.

Reserves: No reserves have been used year-to-date.

Risks: The ongoing economic impact of the COVID-19 pandemic continues to pose the greatest risk to our revenues, primarily because Kitsap 911's main source of revenue is its share of Kitsap County's sales tax receipts. Given the economy's stable performance over the past few months, our outlook for the year has improved, however, until market activity returns to normal levels, material instability in our financial landscape is possible. It was primarily due to the unknown financial impact of COVID-19 that in 2020, we projected our 2021 sales tax receipts very conservatively, as well as deferred certain maintenance and other operational costs. The positive economic signals currently present are encouraging, but the risk of decreased taxable economic activity due to a regression to an earlier phase of the *Road to Recovery* remains as a concern. We will continue to monitor this and will likely have a mid-year budget amendment for Board consideration.



Kitsap 911

Fund Balance Detail

as of
07/31/2021

Nonspendable	
None	
Total Nonspendable	\$ -
Restricted	
Stabilization Fund	\$ 1,204,219.00
Fire Alerting Project	415,979.49
Flex Spending Account	8,415.37
Total Restricted	\$ 1,628,613.86
Committed	
<u>Capital Projects and Technical System Upgrades</u>	
Backup Center	139,963.01
ASAP to PSAP	26,104.47
Tower Site Improvements	14,942.17
Furnishings Upgrades/Replacements	-
Simulcast Tuning	13,125.00
Microwave Design/Prep	95,495.64
JACE Replacement for HVAC	15,000.00
First Due Annual Maintenance	11,316.00
Server Virtualization and Cyber Security	55,000.00
Subtotal	370,946.29
 <u>Operations</u>	
Election Costs for SB5272	\$ 150,000.00
Subtotal	150,000.00
Total Committed	\$ 520,946.29
Assigned	
Equipment Replacement	\$ 983,000.00
Payroll Cashflow	606,939.97
Stabilization Fund Adjustment	730,916.00
Total Assigned	\$ 2,320,855.97



Kitsap 911

Fund Balance Summary

Net Fund Position		as of 07/31/2021
Temporary Investment Balance		\$ 4,941,300.36
Cash Balance		
Warrant Account		915,655.28
Payroll Account		306,939.97
Flex Spending Account		8,415.37
Petty Cash		996.39
Cash Subtotal		1,232,007.01
Total Cash and Cash Equivalents		6,173,307.37
Add: Outstanding Warrants		9,616.87
Less: Outstanding Receivables		-
Net Fund Position		\$ 6,182,924.24

Cash and Investment Categories		as of 07/31/2021
Fund Balances		
Nonspendable		-
Restricted		\$ 1,628,613.86
Committed		520,946.29
Assigned		2,320,855.97
Unassigned		1,712,508.12
Total Fund Balance		\$ 6,182,924.24

Definitions:

Nonspendable: These are amounts that according to laws or contracts cannot be spent. This category applies to items like permanent endowments when the donor stipulates that the principal amount of the contribution must be preserved and invested and only the earning can be used for governmental purposes.

Restricted: Indicates the portion of cash and investments balance that is subject to externally enforceable legal restrictions (imposed by creditors, grantors, donors, other governments, etc.). The restrictions may also be imposed by law through constitutional provisions or enabling legislation.

Committed: Indicates the portion of cash and investments' balance that represents resources whose use is constrained by specific limitations that the government imposes upon itself at the highest level of decision making (normally the governing body: e.g., board of commissioners, board of directors, board of supervisors, council, etc.) through a most binding formal action (e.g., resolution, ordinance, etc.) and that remains binding unless removed in the same manner. A motion, plan or stated management intent regarding how resources will be used does not meet the criteria.

Assigned: Indicates the portion of fund balance that reflects a government's intended use of resources. These are amounts intended to be used by the government for specific purposes that are neither restricted nor committed.

Unassigned: This is the amount remaining in the fund after classifying amounts as nonspendable, restricted, committed, or assigned. Unassigned amounts are technically available for any purpose.

Warrants Outstanding: This is the sum of payments made to vendors which have not yet cleared the bank as of the date of this balance sheet. It may be comprised of expenditures paid for out of any of the fund categories.



Kitsap 911

Monthly Financials for the Month Ended 07/31/2021

Description	2021 Annual Budget	July Expected 2021 Budget \$	July Expected 2021 Budget %	July Actual 2021	Delta to Annual Budget		Delta to YTD Budget		
					\$	%	\$	%	
Revenues									
Sales Tax	\$4,367,555.00	\$ 2,450,198	56.10%	\$ 3,592,938	\$774,617	82.26%	\$1,142,739	146.64%	
Telephone Excise Tax	2,535,066	1,462,538	57.69%	1,522,202	1,012,864	60.05%	59,664	104.08%	
Other Revenues	3,138,474	1,810,658	57.69%	1,802,895	1,335,578	57.44%	(7,762)	99.57%	
Total Revenues	\$10,041,094	\$5,723,394	57.00%	\$ 6,918,035	\$3,123,059	68.90%	\$1,194,641	120.87%	
Expenditures									
Operating Labor									
Salaries	\$ 6,863,390	\$ 3,959,648	57.69%	\$ 3,454,601	\$3,408,789	50.33%	(\$505,047)	87.25%	
Payroll Taxes	548,919	329,351	60.00%	290,516	258,403	52.93%	(38,835)	88.21%	
Benefits	1,918,748	1,119,270	58.33%	1,057,440	861,308	55.11%	(61,829)	94.48%	
Budgeted Attrition	(334,227)	(192,823)	57.69%	0	(334,227)	0.00%	192,823	0.00%	
Total Labor	\$ 8,996,830	\$ 5,215,446	57.97%	\$ 4,802,557	\$4,194,272	53.38%	(\$412,888)	92.08%	
Operating Expenditures									
Supplies	\$ 197,733	\$ 173,017	87.50%	\$ 277,442	(\$79,709)	140.31%	\$104,426	160.36%	
Professional Services	394,837	235,316	59.60%	103,606	291,231	26.24%	(131,710)	44.03%	
Communications	224,537	132,759	59.13%	124,508	100,028	55.45%	(8,251)	93.79%	
Travel	24,437	15,490	63.39%	2,105	22,332	8.61%	(13,385)	13.59%	
Advertising	3,833	2,795	72.92%	2,668	1,165	69.61%	(127)	95.47%	
Operating Rents/Leases	231,219	168,055	72.68%	127,320	103,900	55.06%	(40,735)	75.76%	
Insurance	151,228	52,021	34.40%	0	151,228	0.00%	(52,021)	0.00%	
Utilities	145,176	86,825	59.81%	79,141	66,036	54.51%	(7,684)	91.15%	
Repairs & Maintenance	726,811	538,449	74.08%	369,279	357,532	50.81%	(169,170)	68.58%	
Miscellaneous	54,107	36,104	66.73%	24,280	29,827	44.87%	(11,824)	67.25%	
Total Non-Labor	2,153,918	1,440,831	66.89%	1,110,349	\$1,043,569	51.55%	(\$330,482)	77.06%	
Total Operating Expenditures	\$ 11,150,748	\$ 6,656,277	59.69%	\$ 5,912,906	\$5,237,842	53.03%	(\$743,370)	88.83%	
Capital Expenditures									
Technical Projects	\$ 765,150	\$ 765,150	100.00%	\$ 266,062	\$499,087	34.77%			
Technical Projects Labor	10,000	10,000	100.00%	26,224	(16,224)	262.24%			
Non-Technical Projects	150,000	150,000	100.00%	0	150,000	0.00%			
Total Capital Expenditures	925,150	925,150	100.00%	292,286	\$632,863	31.59%			
Total Expenditures	\$ 12,075,898	\$ 7,581,427	62.78%	\$ 6,205,193	\$5,870,705	51.38%			

Kitsap 911 2021 Key Projects and Initiatives

Technical Projects					
Proj/Task#	Project/Initiative			Due	Status
2019 5	ASAP to PSAP (Implementation)			4Q2021	
2019 18	Backup Center Phase 1 (Bldg&Current Capabilities) & 2 (begin enhancing capabilities)			TBD	reevaluate
2019 20	Alerting			4/30/2021	Late
2019 21	SUPPORT - RMS/JMS Replacement (Support KCIS)			TBD	
2019 31	Replace UPS			TBD	Pending
2020 14	Add tinting to front windows			12/31/2021	Pending
2020 16	Curb repair and parking lot striping			8/31/2021	Pending
2020 23	Evaluate feasibility of bringing all IT functions in house			TBD	Pending
2020 24	Facilitate discussion with fire RE Fire RMS			TBD	Pending
2020 25	Facilitate discussions with LE re Data/Records/Report Writing Unit			TBD	Pending
2020 27	evaluate Replace Helpdesk Software			4/30/2021	Complete
2020 28	evaluate inventory software replacement			4/30/2021	Complete
2020 30	Evaluate how to manage incoming data and media (NG911, Cameras, etc.)			TBD	Pending
2021 32	Closest Fire Unit Dispatch- Changing Gears Deployments			10/31/2022	At Risk
2021 33	Roll out 911 Automatic Call Distribution			2/28/2021	Complete+
2021 34	Replace HVAC Controller			6/20/2021	Complete+
2021 35	Server Virtualizaiton and Cyber Security enhancements and Remote 911 Mutual Aid			12/31/2021	Pending
2021 36	Conduct Drive Testing (rf and cellular)			4/12/2021	Complete
2021 37	Replace Gold Mtn Fuel Tank			9/30/2021	At Risk
	100	Select Stakeholder Group		Complete	Complete
	101	Complete Simlacast Tuning		Complete	Late
	102	Evaluate/quantify coverage footprint/quality issues		4/29/2021	On track
	103	Finalize needs summary, preliminary plan, and funding decisions		5/30/2021	On Track
	104	Select MCT Replacement Evaluation Team (Agency Contacts)		6/1/2021	Complete
	105	Draft RFP for Design and Build		8/1/2021	On track
	106	Select Radio Advisor/Owner's Rep Consultant		8/31/2021	Pending
	107	Establish Governance and Design CAD to CAD Interface (Pierce)		9/15/2021	Pending
	108	Refresh 911 Telephone System		11/15/2021	Complete
	109	Select Radio Sytem Vendor		12/7/2021	
	110	MCT Hardware Upgrade		TBD	Pending
	111	MCT Software Upgrade		TBD	Pending
	112	CAD upgrade		TBD	Pending